

Silsby Free Public Library
Library Trustees Meeting Minutes

Approved 6/12/19

Wednesday, May 8, 2019 at 4:05 pm

A. Attendance and Additions to Agenda

Members Present: Jim Fowler, Maureen Spilsbury, Pat Meissner, Anne Williams, Judi Baraly, and Holly Shaw (Director).

Absent with Notice: Marie Weller, Becky Bailey

Additions to the agenda:

1. Old Business: Election of Officers
2. New Business:
 - a. Closing of Library on 7/6/19
 - b. Back Door Alarm
 - c. Trustee Attendance

B. Minutes

1. **March 13, 2019:** Minutes from the regular meeting in March were reviewed. A typo was noted and corrected. Motion to accept minutes as corrected was made by Judi, Anne seconded. Motion passed.
2. **April 10, 2019:** Minutes from the regular meeting in March were reviewed. Motion to accept was made by Judi, Maureen seconded. Motion passed.

C. Standing Reports:

1. **Treasurer's Report:** Maureen presented reports for February, March, and April. Motion to accept was made by Pat, Judi seconded. Motion passed.
2. **Director's Report** was presented.

D. Old Business:

1. **Update on Building:** Judi indicated that things seem to be going according to expectations.
2. **NHLTA Training:** Judi, Anne, and Jim will attend.
3. **Garden Planting:** Jim will plant seeds and mark their location in garden. Others are encouraged to bring plant materials and plant them as they see fit.
4. **Election of Officers:** Judi moved to reaffirm that Jim will continue to serve as Chair, Marie Weller will continue to serve as Vice Chair, Maureen will continue to serve as Treasurer, and Pat will continue to serve as Secretary through next election, 2020. Anne seconded. Motion passed.

E. New Business:

1. **NHLTA Dues:** These are paid annually, according to schedule.
2. **Director's Evaluation:** Jim distributed forms for Trustees to complete and return at June meeting.
3. **Closing of Library on July 6:** Maureen moved that the Library should be closed for business on Saturday, July 6. Anne seconded. Motion passed.
4. **Back Door Alarm:** After some discussion, Jim will have Maintenance staff check the batteries on the alarm.
5. **Meeting Attendance Requirements for Library Trustees:** Maureen will revisit the by-laws and will report at June meeting.

F. Adjournment: Motion to adjourn was made by Anne, Judi seconded. Motion Passed. The meeting adjourned at 5:06 pm.

Next Meeting: Wednesday, June 12, 4 pm.

Minutes submitted by Pat Meissner